



## **OPEN MEETING**

### **REGULAR OPEN MEETING OF THE UNITED LAGUNA WOODS MUTUAL ARCHITECTURAL CONTROL AND STANDARDS COMMITTEE\***

**Thursday, September 19, 2024 – 9:30 a.m.  
Laguna Woods Village Board Room /Virtual Meeting  
24351 El Toro Road, Laguna Woods, CA 92637**

Laguna Woods Village owners/residents are welcome to participate in all open committee meetings and submit comments or questions regarding virtual meetings using one of two options:

1. Join via Zoom by clicking this link: <https://us06web.zoom.us/j/91432172027> or by calling 669-900-6833 Webinar ID: 91432172027.
2. Via email to [meeting@vmsinc.org](mailto:meeting@vmsinc.org) any time before the meeting is scheduled to begin or during the meeting. Please use the name of the committee in the subject line of the email. Name and unit number must be included.

### **NOTICE and AGENDA**

*This Meeting May Be Recorded*

1. Call to Order
2. Acknowledgement of Media
3. Approval of Agenda
4. Approval of Meeting Report for August 15, 2024
5. Chair's Remarks
6. Member Comments - *(Items Not on the Agenda)*
7. Division Manager Update
8. Consent: *All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.*
  - a. None
9. Variance Requests
  - a. None
10. Items for Discussion and Consideration
  - a. Revise the Exterior Paint Color Palette

11. Items for Future Agendas

- a. Revision to Standard 35: Solar Panels, One-Story Buildings and Buildings With Unshared Roof Space
- b. Revise Interior Flooring Policy

12. Concluding Business

- a. Committee Member Comments
- b. Date of Next Meeting – Thursday, November 21, 2024 at 9:30 a.m.
- c. Adjournment

\*A quorum of the United Board or more may also be present at the meeting.

Anthony Liberatore, Chair  
Alan Grimshaw, Staff Officer  
Telephone: 949-597-4616



**OPEN MEETING**

**REPORT OF THE REGULAR MEETING OF UNITED LAGUNA WOODS MUTUAL  
ARCHITECTURAL CONTROL AND STANDARDS COMMITTEE**

**Thursday, August 15, 2024 – 9:30 a.m.  
Laguna Woods Village Board Room/Virtual Meeting  
24351 El Toro Road, Laguna Woods, California**

**REPORT**

**COMMITTEE MEMBERS PRESENT:** Maggie Blackwell (Alternate for Anthony Liberatore),  
Sue Quam

**COMMITTEE MEMBERS ABSENT:** Anthony Liberatore (Excused), Ellen Leonard (Excused)

**STAFF PRESENT:** Bart Mejia – Maintenance & Construction Assistant  
Director, Alan Grimshaw – Manor Alterations  
Manager, Gavin Fogg – Manor Alterations Supervisor,  
Laurie Chavarria – Senior Management Analyst, David  
Rudge – Inspector II, Josh Monroy – Manor  
Alterations Coordinator

**1. Call Meeting to Orders**

Director Blackwell called for a short recess at 9:30 a.m.

Director Quam entered the meeting at 9:34 a.m.

Director Blackwell called the meeting to order at 9:34 a.m.

**2. Acknowledgment of Media**

The meeting was broadcast on Granicus and Zoom. No media was present.

**3. Approval of the Agenda**

Hearing no objection, the agenda was approved by unanimous consent.

**4. Approval of the Meeting Report for July 18, 2024**

Hearing no objection, the meeting report was unanimously approved as written.

**5. Chair's Remarks**

Director Blackwell reiterated that quorum was reached and work could commence.

**6. Member Comments - (*Items Not on the Agenda*)**

None.

**7. Division Manager Update**

None.

**8. Consent**

Consent: *All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.*

a. None.

**9. Variance Requests**

a. 532-E: Variance to Change Color on Front Door

Director Blackwell asked for approval of the variance.

Director Quam made a motion to approve the variance. Director Blackwell seconded.

Hearing no objection, the variance to change color on front door was approved by unanimous consent.

**10. Items for Discussion and Consideration**

a. Revision to Standard 20: Balcony, Patio and Atrium Covers

Director Quam made a motion to approve the revised standard. Director Blackwell seconded.

Hearing no objection, the motion to recommend the revised Standard 20: Balcony, Patio and Atrium Covers was approved by unanimous consent.

b. Revision to Standard 34: Patio and Balcony Awnings

Director Quam made a motion to approve the revised standard. Director Blackwell seconded.

Hearing no objection, the motion to recommend the revised Standard 34: Patio and Balcony Awnings was approved by unanimous consent.

c. Rescind Standard 39: Balcony and Patio Enclosures

Director Quam made a motion to approve rescinding the standard. Director Blackwell seconded.

Hearing no objection, the motion to recommend rescinding Standard 39: Balcony and Patio Enclosures was approved by unanimous consent.

**11. Items for Future Agendas**

- Revision to Standard 36: Ramps


**12. Concluding Business**

a. Committee Member Comments

- Directors made comments on the need to update standards for the welfare of the community.
- Director Quam asked staff to consider conferring with the mutual attorney about whether members should be required to take out their ramp when reviewing Standard 36: Ramps.

b. Date of Next Meeting: Thursday, September 19, 2024 at 9:30 a.m.

c. Adjournment: The meeting was adjourned at 10:14 a.m.

  
Anthony Liberatore, Chair  
*Secretary's replacement for Chair*

Anthony Liberatore, Chair  
Alan Grimshaw, Manor Alterations Manager  
Telephone: 949-597-4616

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## STAFF REPORT

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**DATE:** September 19, 2024  
**FOR:** Architectural Control and Standards Committee  
**SUBJECT:** Revise The Exterior Paint Color Palette

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### **RECOMMENDATION**

Staff recommends that the United Architectural Control and Standards Committee (ACSC) review the proposed new color palette options and provide direction to staff.

### **BACKGROUND**

The existing exterior paint color palette was approved by the Board of Directors in November 2015 and revised in January 2019 to include an additional entry door option (Attachment 1).

### **DISCUSSION**

On April 24, 2024, the Maintenance and Construction Committee (M&C) requested that staff contact the paint manufacturer to assemble a new building color palette for consideration by the committee. The manufacturer has prepared eight new color groups (Attachment 2).

On July 29, 2024, the M&C reviewed suggested additional options for exterior paint colors.

On August 28, 2024, the M&C chair recommended the colors be reviewed by the ACSC for recommendation to the board.

Here are the options provided for the committee's consideration:

Option 1: Leave the current color palette as is.

Option 2: Select a combination of up to eight (8) color choices from the two-color board palettes.

Option 3: Replace the current color palette with the new one.

### **FINANCIAL ANALYSIS**

None.

**Prepared By:** Alan Grimshaw, Manor Alterations Manager

**Reviewed By:** Baltazar Mejia, Maintenance & Construction Assistant Director

### **ATTACHMENT(S)**

Attachment 1 – Current Exterior Building Paint Color Palette

Attachment 2 – Sample New Color Options

Attachment 3 – Proposed Resolution 01-24-XX

**United Laguna Woods Mutual  
Revised Exterior Paint Color Palette  
Resolution 01-18-XX  
November 13, 2018**

**Residential Buildings (Manors) – Single Story Buildings**

<b>Group</b>	<b>Body Color</b>	<b>Trim Color</b>
A	Travertan	Omaha Tan
B	Laguna Heather	Swiss Coffee
C	Hush	Swiss Coffee
D	Shadow White	Berkshire Beige
E	Laguna Heather	Smokey Mountain
F	Berkshire Beige	Swiss Coffee
G	Coastal Fog	Swiss Coffee

Block walls surrounding patios will be painted the lighter of the trim or body color where applicable.

The default color for manor entry doors will be the building's selected color group trim color. An alternative entry door color may be selected by the occupant member at each manor from the following options: the body color from the building's selected color group, or Coastal Fog, Swiss Coffee, Berkshire Beige or **Spiced Berry**.

**Residential Buildings (Manors) – Seville Style Buildings**

<b>Group</b>	<b>Body Color</b>	<b>Trim Color</b>
A	Travertan	Omaha Tan
B	Laguna Heather	Swiss Coffee
C	Hush	Swiss Coffee
F	Berkshire Beige	Swiss Coffee
G	Coastal Fog	Swiss Coffee

Block walls surrounding patios will be painted the lighter of the trim or body color where applicable.

The default color for manor entry doors will be the building's selected color group trim color. An Alternative entry door color may be selected by the occupant member at each manor from the following options: the body color from the building's selected color group, or Coastal Fog, Swiss Coffee, Berkshire Beige or **Spiced Berry**.

**Residential Buildings (Manors) – Multiple Story Buildings**

<b>Group</b>	<b>Body Color</b>	<b>Trim Color</b>
A	Travertan	Omaha Tan
B	Laguna Heather	Swiss Coffee
C	Hush	Swiss Coffee

Block walls surrounding patios will be painted the lighter of the trim or body color where applicable.

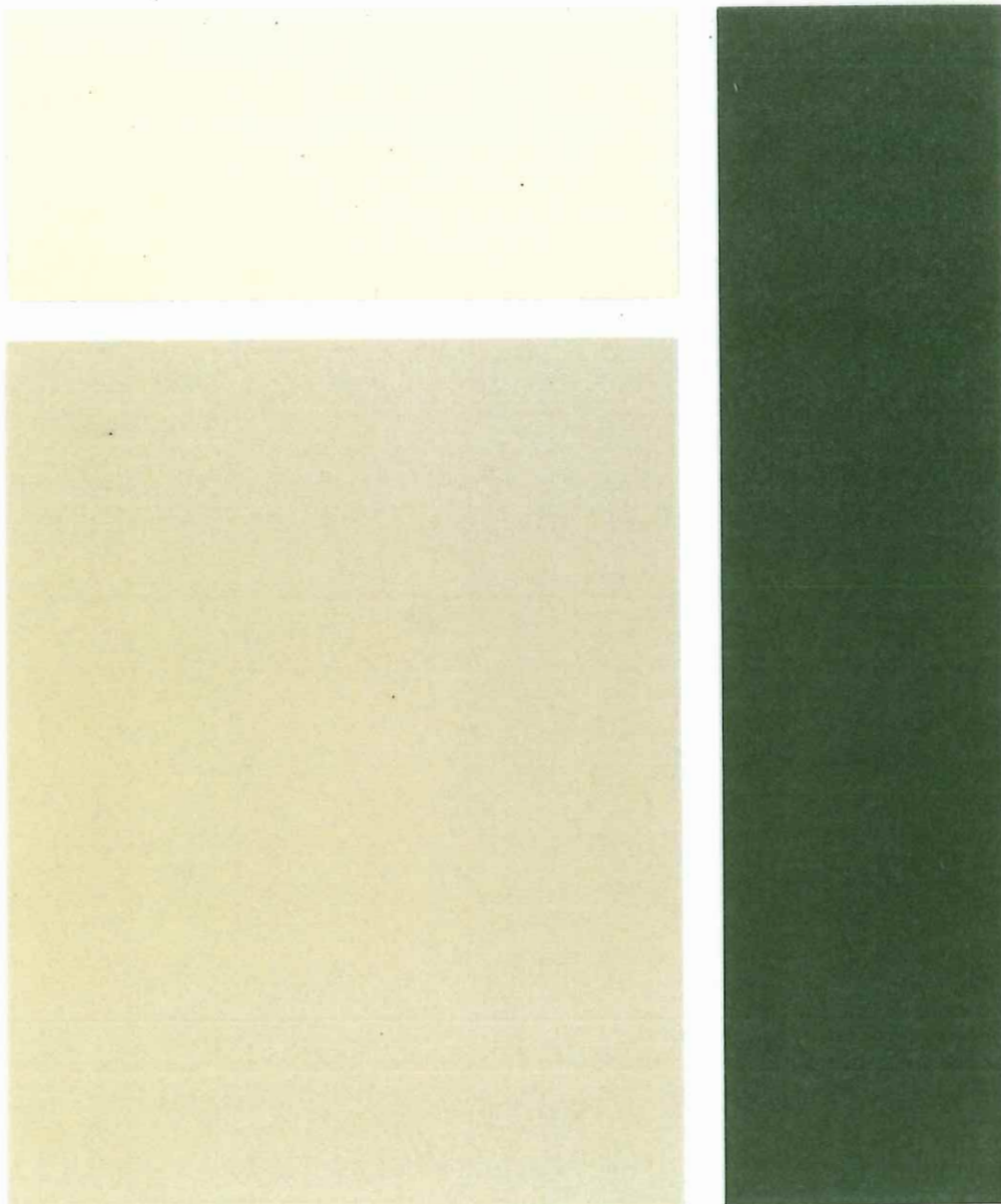
The default color for manor entry doors will be the building's selected color group trim color. An alternative entry door color may be selected by the occupant member at each manor from the following options: the body color from the building's selected color group, or Coastal Fog, Swiss Coffee, Berkshire Beige or **Spiced Berry**.

**Laundry Buildings and Carports**

<b>Body Color</b>	<b>Trim Color</b>
Berkshire Beige	Shadow White
Hush	Shadow White

Surrounding block walls and interiors of structures will be painted in the trim color.

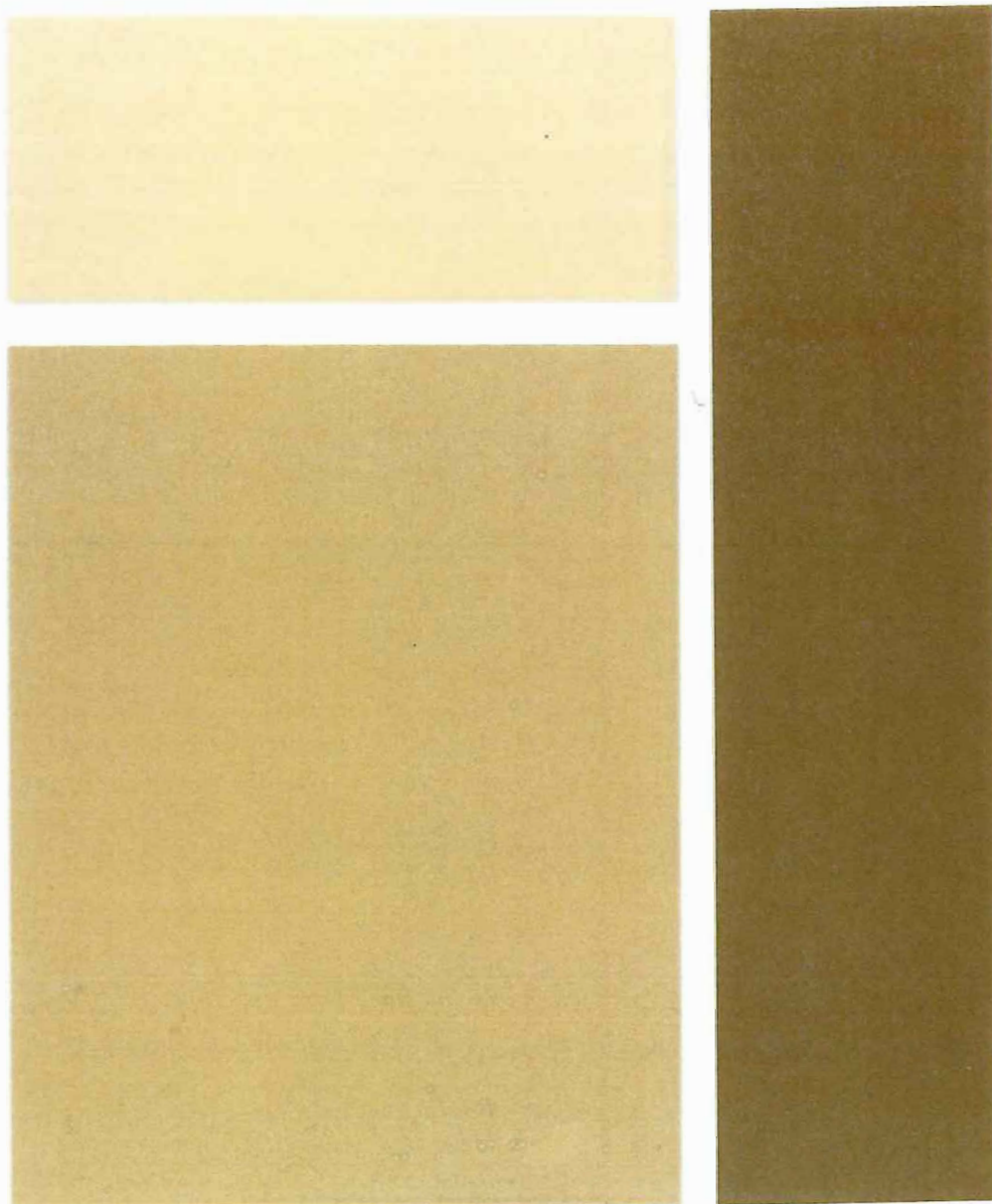




**Body:** Garden Hedge 0378

**Trim:** Bleached Meadow 0376

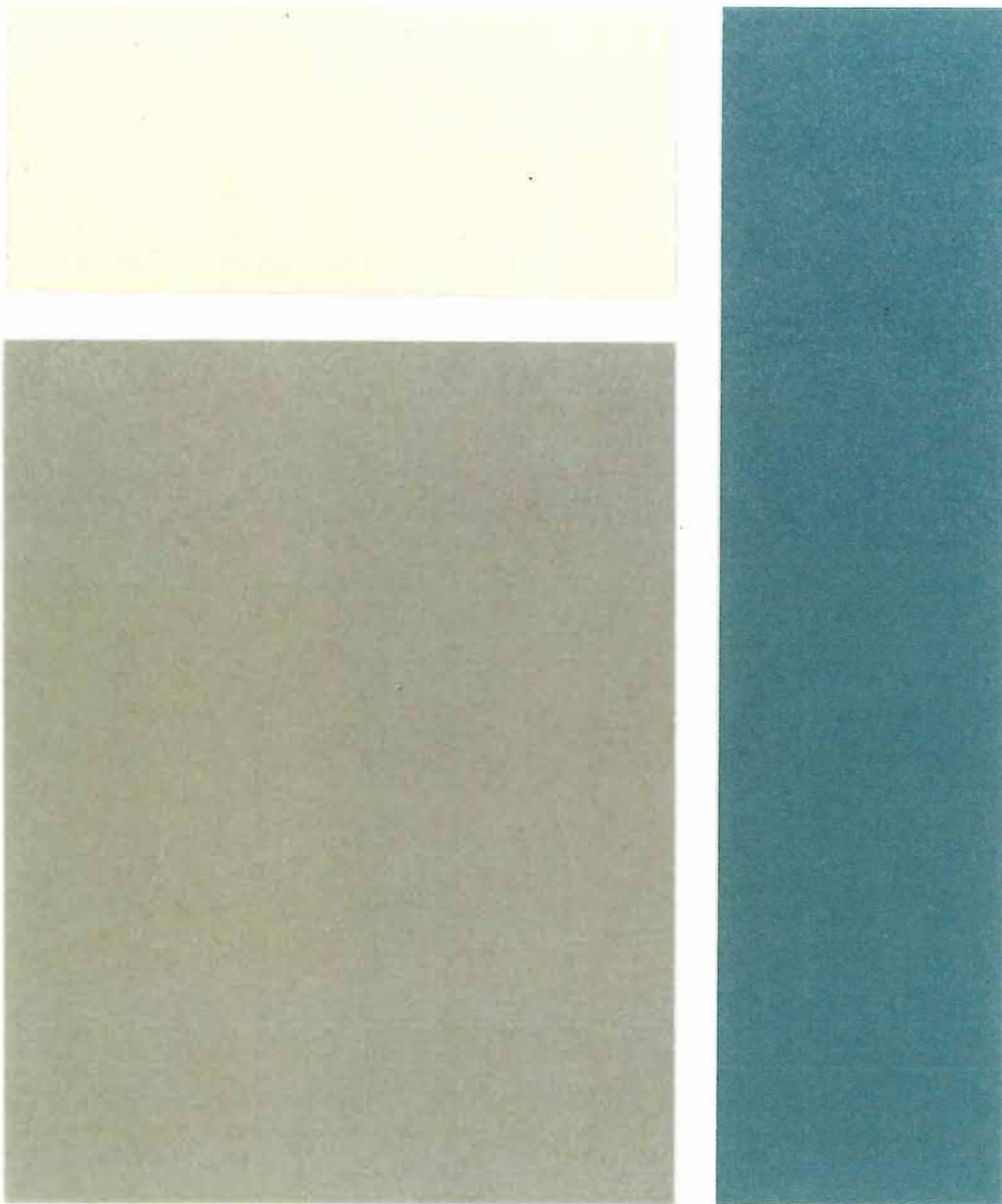
**Accent:** Eye of the Storm 0423



**Body:** Cocoa Nib 0260

**Trim:** Classic Terra 0258

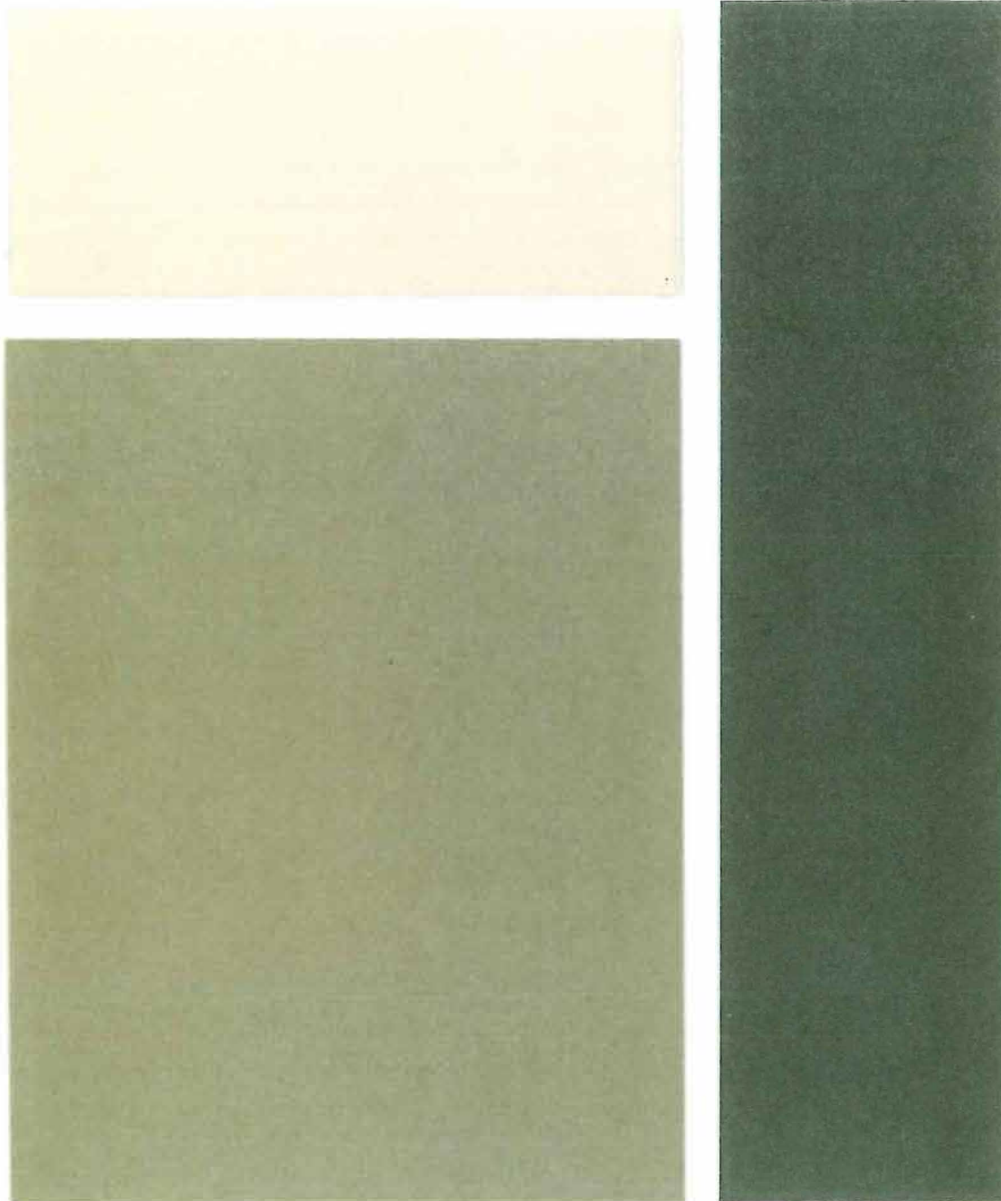
**Accent:** Rare Happening 0242



**Body:** Drifting Sand 0218

**Trim:** Herare White 0215

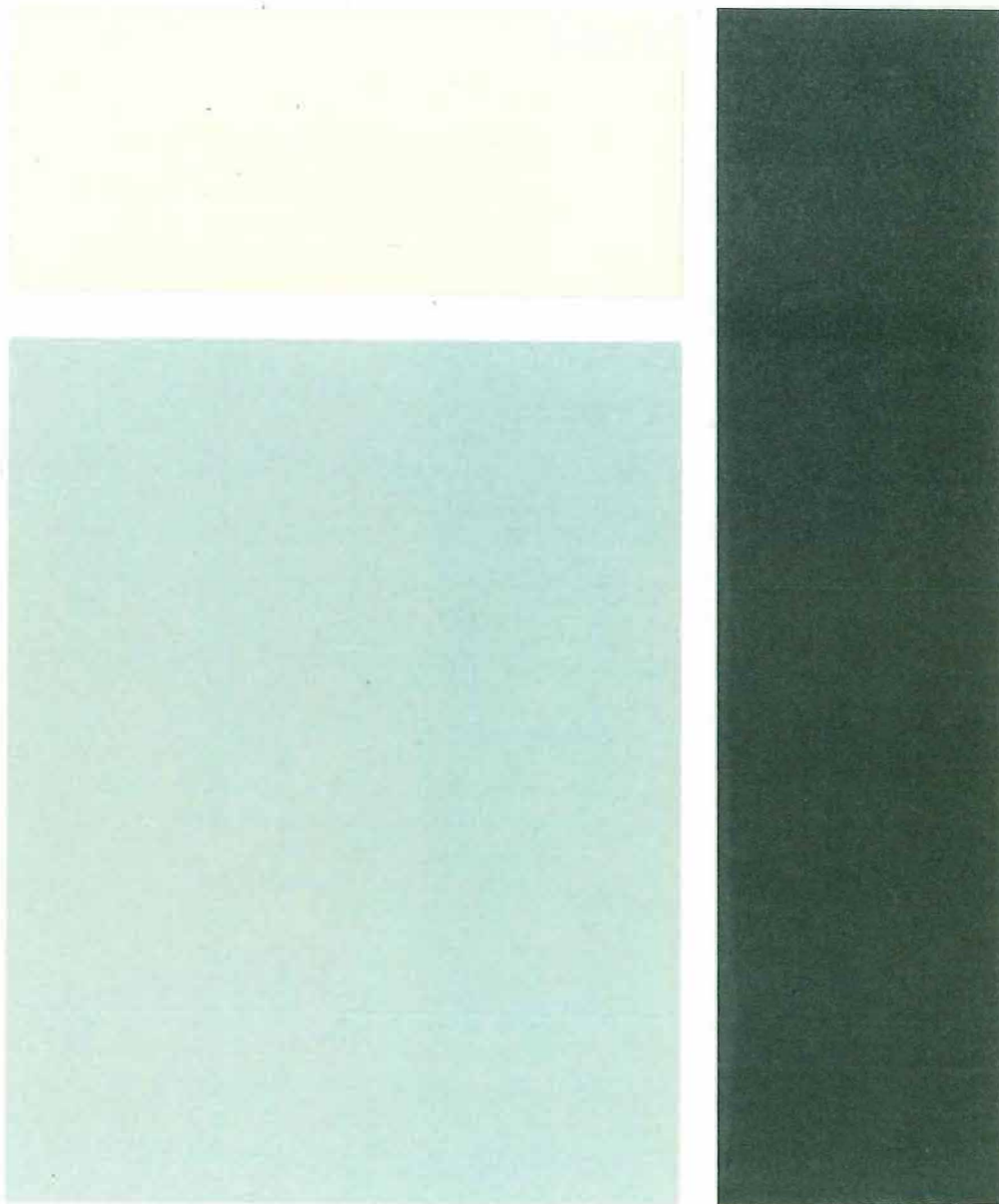
**Accent:** Ocean Storms 0506



**Body:** Orestes 0379

**Trim:** Earthling 0216

**Accent:** King Fischer 0577

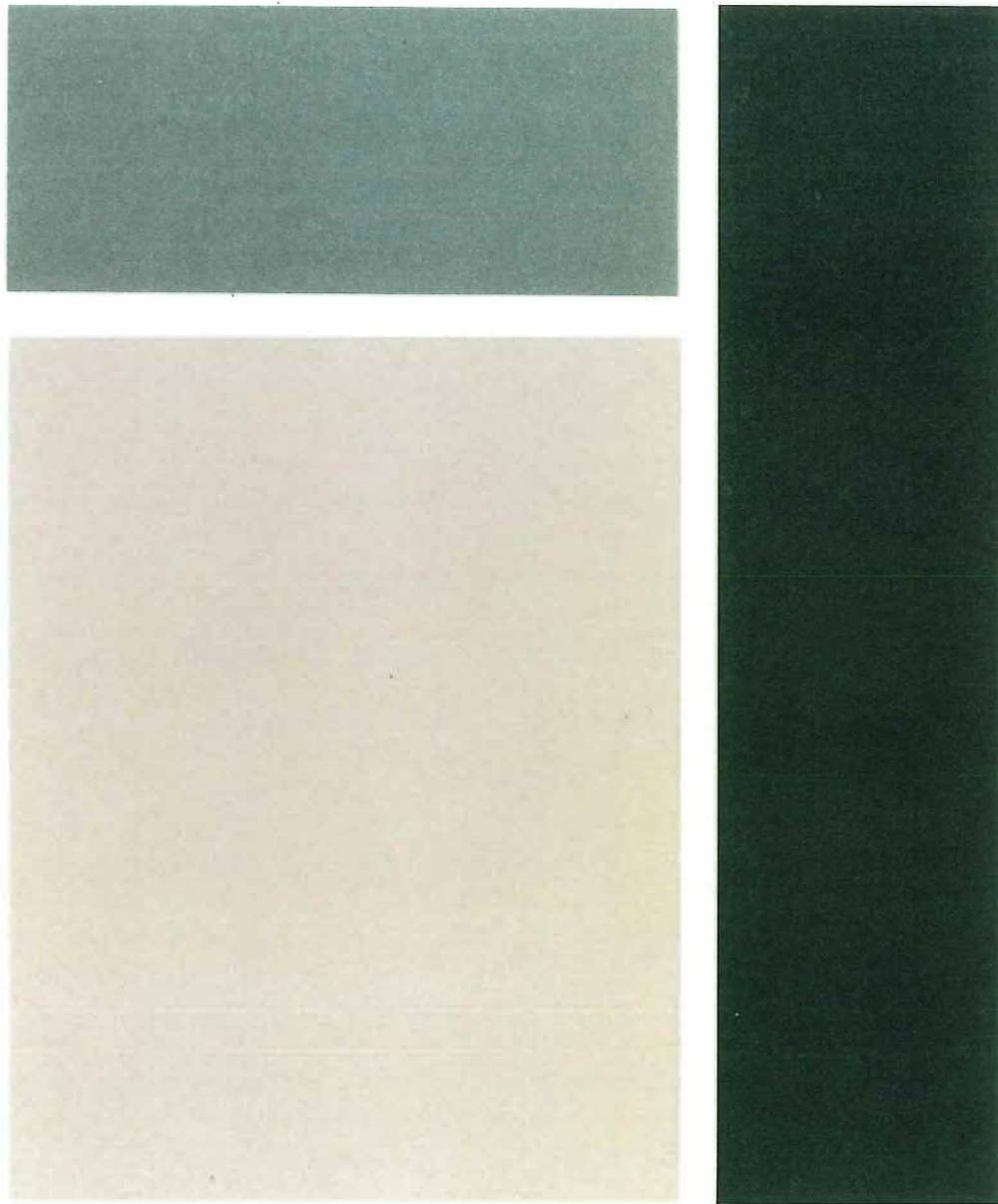


**Body:** Whirlwind 0489

**Trim:** Elusive White 0002

**Accent:** Zen Retreat 0535

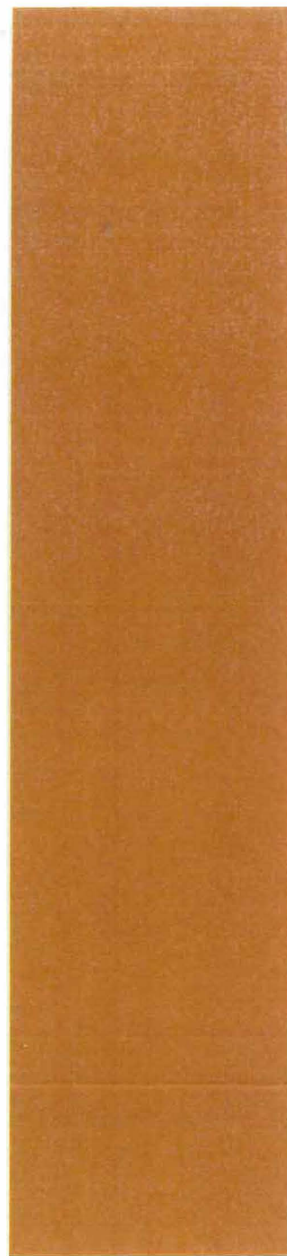
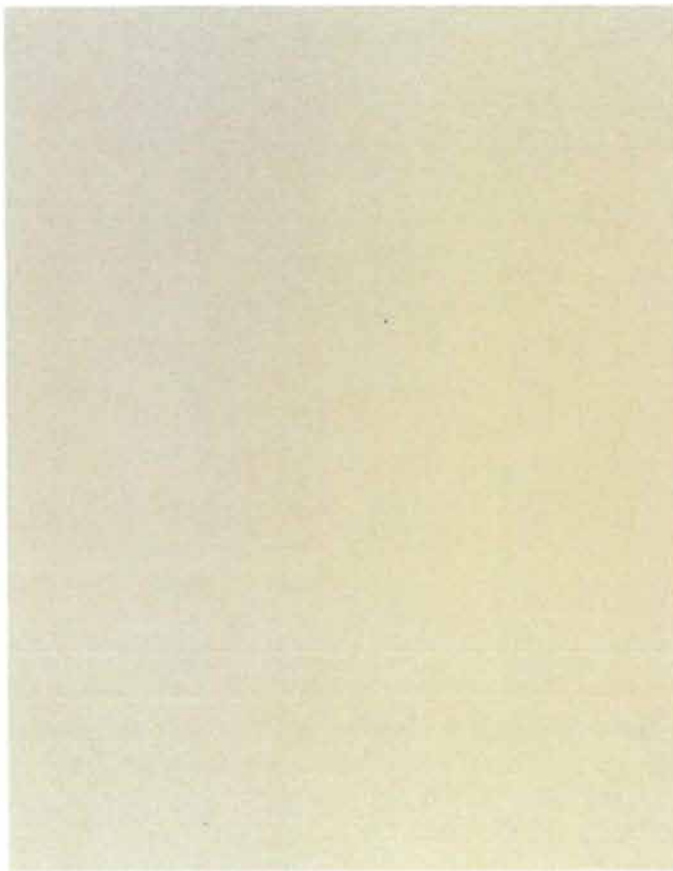




**Body:** Hearthstone 0567

**Trim:** Paved Path 0582

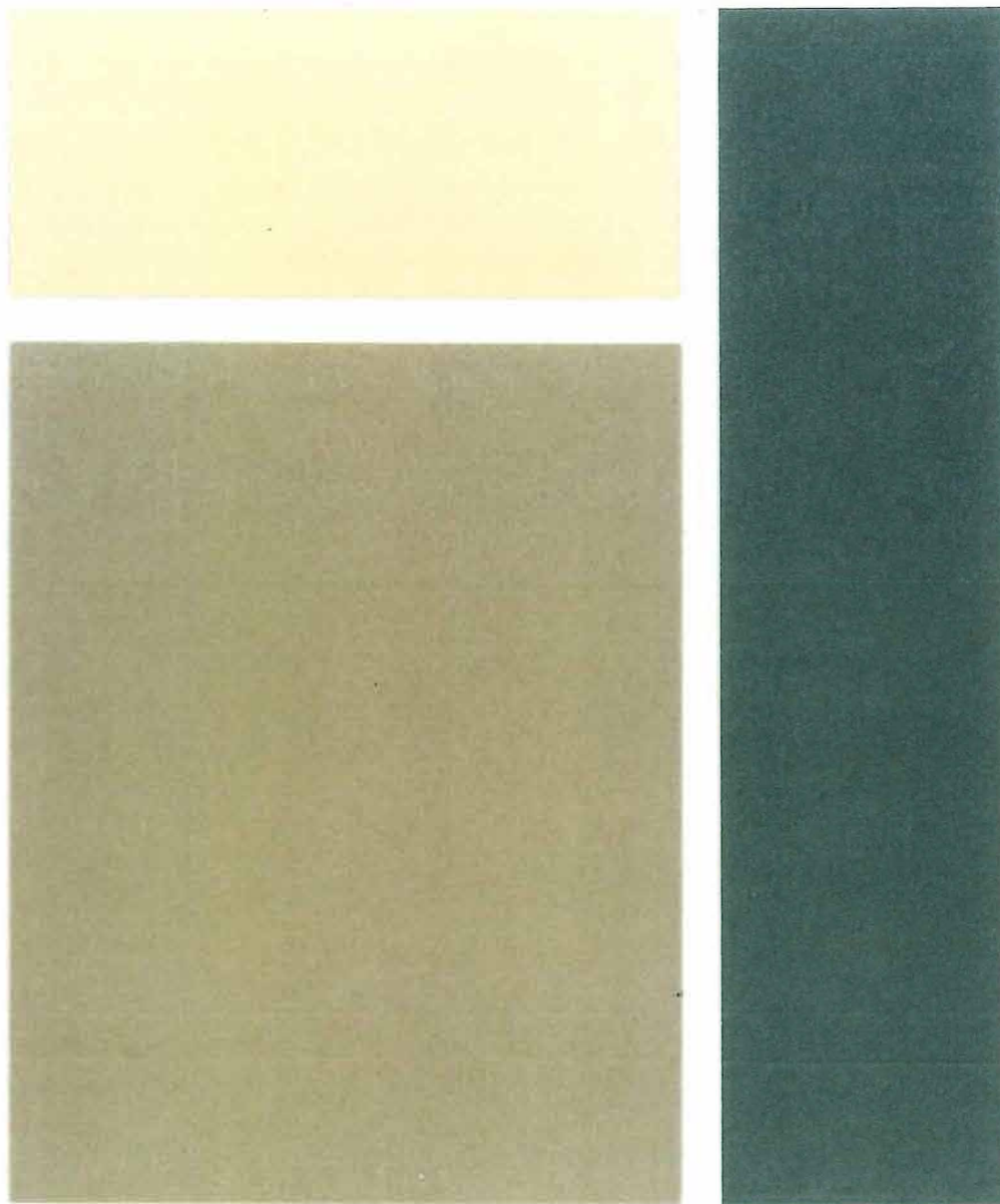
**Accent:** Oyster Catch 0585



**Body:** Soft Leather 0336

**Trim:** Thunderstorm 0514

**Accent:** Semolina 1011



**Body:** Urban Charm 0337

**Trim:** Shortbread 0257

**Accent:** Greybeard 0528





## **RESOLUTION 01-24-XX**

### **REVISE THE EXTERIOR PAINT COLOR PALETTE**

**WHEREAS**, by way of Resolution 01-19-10, the Board of Directors approved the Exterior Paint color Palette, consisting of seven color groups for single story buildings, five color groups for Seville style buildings, three color groups for multiple story buildings, three color options for entry doors, and color groups for laundry buildings and carports for use on the Mutual's structures during execution of the Mutual's Exterior Paint Program; and

**WHEREAS**, the color groupings are sorted for availability for use on single story buildings, Seville style buildings and multiple story buildings, as well as laundry buildings and carports; and

**WHEREAS**, the color "Spiced Berry" was a color option for entry doors under the previous exterior paint color palette; and

**WHEREAS**, the Architectural Control and Standards Committee has reviewed numerous variance request to retain the color "Spiced Berry" as an entry door color;

**NOW THEREFORE BE IT RESOLVED**, [DATE] that the Board of Directors of the Corporation hereby establishes a revised exterior paint color palette to include the existing seven color groups for single story buildings, five color groups for Seville style buildings, three color groups for multiple story buildings, two color groups for laundry buildings and carports, and addition of a fourth color option (Spiced Berry) for original residential entry doors as attached to the official minutes of this meeting; and

**RESOLVED FURTHER**, to maintain the operational and logistical efficiencies of the current program, the Revised Exterior Paint Color Palette will become effective with structures in the first cul-de-sac to be painted on the Mutual's (year) Exterior Paint Program scope and all remaining structures on the (year) Exterior Paint Program scope and subsequent annual paint program scopes; and

**RESOLVED FURTHER**, that all requests for door color changes outside of the Paint Program will remain a variance request, subject to approval by the Board; and

**RESOLVED FURTHER**, Resolution 01-19-10 adopted January 08, 2019, is hereby superseded and cancelled; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

**SEPTEMBER INITIAL NOTIFICATION:** Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360.